

Independent Public Schools

UNLOCK YOUR SCHOOL'S FUTURE



Minutes of Meeting No 49

18th June 2025, WACOA- Morawa Farm Classroom 4:30pm

- ATTENDEES:** Jamie Appleton (Chair), Dean Carslake (Principal), Isabelle Bergamo (College Captain), Peter Chegwidden (College Captain), Steve Taylor (Residential Manager), Dave O'Neill (Farm Manager) Luke Aubrey, Dee McKeown, Clint Hansen, Emma Franklin, Margaret Hogben (MCS), Elizabeth Boyce (Deputy Principal), Diane Butler (Minutes).

1.0	Welcome, Apologies and Business	ACTIONS
1.1	Welcome Acknowledgement of Country	Jamie Appleton (Chair) chaired the meeting
1.2	Apologies: - Maryanne Milloy-Rakich (IPS Assistant) - Shaun Branley	
1.3	Confirmation of Agenda	
2.0	Disclosure of Interest	
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the Chairperson prior to the meeting to determine the appropriate way to manage the conflict.	Nicole Appleton, employee – Wife of Jamie Appleton Emma Franklin – Two students attending the College.
3.0	Housekeeping	
3.1	New Board Member Emma Franklin <i>Thank you, Diane Butler, for taking the minutes</i> <i>Information Endorse, Chairperson and Principal signed funding agreement</i> Luke Aubrey arrived at the meeting 4:35pm	Endorsed Margart Hogben conducted a Finance Induction @ 3:30pm on 18th June.
4.0	Minutes of previous meeting	

4.1	Review of Previous Meeting Minutes March 2025	Endorsed Moved: Steve Taylor Second: Margaret Hogben
4.2	Actions/Business Arising Public meeting advertised	September 10 th
5.0	Correspondence	
	- Inwards ➤ Nil - Outwards ➤ Nil	
6.0	General Business	
6.1	Student presentations - Isabell Bergamo and Peter Chegwiddden Points of discussion: Term 2 ➤ Student Council Carwash ➤ Interschools Championships ➤ Anzac Day Ceremony ➤ 2025 School Ball – Under the Night Sky ➤ Leaver's Jumpers ➤ Residential Life ➤ Sports – Netball, Footy & Hockey ➤ AI Pigs ➤ Year 12 Retreat	Powerpoint tabled
	College Captains left the meeting at 5.00pm	
6.2	- Living Environment ➤ Illicit Substance & Paraphernalia ➤ Residential Room Search – 16th June 2025 @ 3:15pm ➤ Compass email – Sent to all Parent & Guardians, 16th June ➤ Parent & Guardians to support for testing students, students' safety and wellbeing is our highest priority.	Advice has been provided Principal read the letter to students and all staff present for the search. Illicit Substance Testing letter signed to agree for my son or daughter to be tested by our local GP (Morawa Medical Centre) Illicit Substance Testing in the Boarding Agreement Ongoing
6.3	- Abattoir ➤ Principal – Meeting in Geraldton 17th June WAMIA, WA Food Industry. ➤ College Abattoir up & running ➤ WAMIA (Western Australia Meat Industry Authority) – Attended the Ag Advisory Meeting 18th June @ 10am	Employee a Butcher. Meat Inspector. Meat for residential. WACOMA has a retail license, sell to the public. Ongoing

6.4	• Case Management and Data – Elizabeth Boyce Deputy Principal presentations. ➢ Student Learning and Achievement Case Management ➢ Report of all year groups to see how they are tracking with each subject & if they are needing support. Completed Competencies <table><tr><td>Legend</td></tr><tr><td>Excellent</td></tr><tr><td>Good</td></tr><tr><td>Satisfactory</td></tr><tr><td>Limited</td></tr><tr><td>Cause for Concern</td></tr><tr><td>Not Sitting Course</td></tr></table>	Legend	Excellent	Good	Satisfactory	Limited	Cause for Concern	Not Sitting Course	Powerpoint tabled
Legend									
Excellent									
Good									
Satisfactory									
Limited									
Cause for Concern									
Not Sitting Course									
7.0	Camps, Incursion & Excursions								
7.1	• Farm Skills and Royal Show – Dave O'Neill (Farm Manager) ➢ Sheep shearing, tractor driving, chemical safety, fencing, cattle, sheep demonstrations. • Year 12 Retreat Station stay ➢ Wooramel River Retreat • NAIDOC Celebrations ➢ NAIDOC Banner – The Next Generation: Strength, Vision & Legacy. ➢ WACOAM first time designing the banner	Preparing for two teams. Taken the year 10 students to Yalgoo PS to help design this year's NAIDOC Banner.							
8.0	Reports and Updates								
8.1	Principal's Report Highlighted items ➢ House Sports has been embedded in the college calendar every Friday 11:00am – 12:20pm. ➢ Wellbeing Officer – Huge steps been made & having regular meetings and recording keeping together with professional learning to upskill Wellbeing Officer, Student Services Team, and staff. ➢ BeYou Postvention Plan	Principal's report tabled							
8.2	Residential Report ➢ Staffing ➢ Year 12 Retreat ➢ College Ball ➢ Winter Sports Congratulations - \$10,000 grant funding (Australian Sports Commission)	Residential report tabled							

OFFICIAL

8.3	Farm Report – Dave O'Neill (Farm Manger) ➤ Cropping ➤ Cattle ➤ Sheep/Wool ➤ Piggery ➤ Training <i>Craig Walker – Nutrien to help with the sale of stock.</i>	Farm Report tabled Crop went in well & coming along. Aus Chem Course – 19/20th June
8.4	Finance – Margaret Hogben (MCS) ➤ Financial summary ➤ Financial report ➤ Funding agreement 2025 ➤ (One-Line Budget) Cash & salaries	Finance Report tabled
8.5	IPS Report ➤ Open Day ➤ Leaver's Jumpers ➤ TV Advert ➤ Pillar Signs ➤ Upcoming Shows/Events ➤ Statement of Expectation	IPS Report tabled
9.0	Other Business	
9.1	Clinton Hansen (Deputy Chairperson) ➤ September – Field Day TAM (Transformation Aboriginal Management) Rod Butler's Farm, Wallambi out near Lockhart Station – Filter water ➤ Long term project – Salt Lake Land Dee McKeown ➤ Nic Eyres (Specialty Ag)	Wait for the invite & date - Students & Staff Ongoing Very keen to involve students – VETCH
10.0	Roundtable evaluation	
10.1	• Dean Carslake ➤ Thank you to the board for all your help & support.	
11.0	Meeting Close/Adjournment/Next meeting	
	• Meeting closed at 6:07pm • Next Meeting - September 17th	


Signed (Chair)

11/12/2025
Date