

UNLOCK

YOUR SCHOOL'S

FUTURE



Minutes of Meeting No 44

23 March 2024, WACOA- Morawa Farm Classroom 4.00 pm

□ **ATTENDEES:** Dean Carslake (Principal), Maryanne Milloy-Rakich (IPS Assistant), Barb Smallwood, Tamara Sadler, Nadine Payne, Kai Butcher (College Captain), Kirby Brooks (College Captain), Jamie Appleton, Joe Asselin (Residential Manager) Margaret Hogben (MCS), Dave O'Neill (Farm Manager and staff representative).

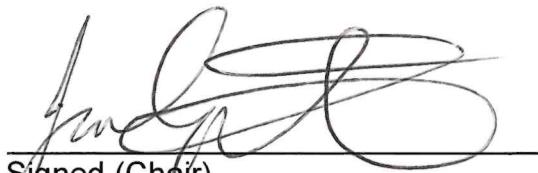
| 1.0 Welcome, Apologies and Business | | ACTIONS |
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| 1.1 | <p>Welcome</p> <ul style="list-style-type: none"> □ Meeting opened at 4.04 pm □ Acknowledgement of country □ Thank you to Barb Smallwood (former chairperson) and Tamara Sadler (former deputy Chairperson). □ Barb Smallwood has done an outstanding job as chairperson and Tamara as deputy chairperson □ They were a great team and worked well together □ Great to have representation on the board from the broader community | Acknowledgement of country done by Principal |
| 1.2 | <p>Apologies:</p> <ul style="list-style-type: none"> □ Janine Haeusler □ Nadine Payne □ Clint Hansen | |
| 1.3 | <p>Confirmation of Agenda</p> <p><i>Jamie Appleton moved the agenda for March meeting be accepted and confirmed. Seconded Tamara Sadler. Carried.</i></p> | Agenda confirmed |
| 2.0 Disclosure of Interest | | |
| 2.1 | No disclosures | |
| 3.0 Housekeeping | | |
| 3.1 | <ul style="list-style-type: none"> □ Positions of Chairperson declared vacant and nominations called for <ul style="list-style-type: none"> ➢ Barb Smallwood nominated Tamara Sadler for Chairperson ➢ Tamara Sadler accepted the nomination ➢ Nomination endorsed by the board <p><i>Tamara Sadler is the Chairperson for the IPS Board for 2024.</i></p> <ul style="list-style-type: none"> □ Positions of Deputy Chairperson declared vacant and nominations called for <ul style="list-style-type: none"> ➢ Tamara Sadler nominated Jamie Appleton for Deputy Chairperson ➢ Jamie Appleton accepted the nomination ➢ Nomination endorsed by the board <p><i>Jamie Appleton is the Deputy Chairperson for the IPS Board for 2024.</i></p> | Nominations called for Chairperson and Deputy Chairperson Vote |

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| 3.2 | <p>Meeting date to be set for public meeting</p> <p><input type="checkbox"/> May 29 <input type="checkbox"/> September 11 <input type="checkbox"/> December 4</p> <p><i>Barb Smallwood nominated the new May date of the 29th to be the public meeting, seconded Dave O'Neill. Carried.</i></p> | <p>Date for May meeting to be changed to May 29</p> <p>IPS Assistant to confirm that date with all board members via email</p> <p>IPS Assistant to advertise the public meeting date</p> |
| 3.3 | <p>New Board Member</p> <p>Shaun Branley – parent representative</p> <p>-Welcome aboard</p> | Board members application was endorsed |
| 3.4 | Code of Conduct | Called for any changes board wish to see |
| 3.5 | Statement of Expectation | Emailed out to the board 28 March |
| 4.0 | Minutes of previous meeting | |
| 4.1 | <p><i>Minutes from November 2024 meeting endorsed.</i></p> <p><i>Moved Jamie Appleton, seconded Barbara Smallwood. Carried</i></p> | Minutes from previous meeting tabled and endorsed |
| 4.2 | <p>Actions/Business Arising</p> <p><input type="checkbox"/> Item 6.3 Soil Sampler located and MFIG advised <input type="checkbox"/> Item 6.3 MFIG Scholarship and discussions around a scholarship from 3Fin <input type="checkbox"/> Item 8.5 Shearing singlet competition completed</p> | Completed shearing singlet displayed |
| 5.0 | Correspondence | |
| | <p><input type="checkbox"/> Inwards <input checked="" type="checkbox"/> Shaun Branley's nomination for the board (dealt with in housekeeping) <input checked="" type="checkbox"/> 3Fin Scholarship (item is in general <input type="checkbox"/> Outwards</p> | tabled |
| 6.0 | General Business | |
| 6.1 | <p>Student leadership presentation – Kirby Brooks and Kai Butcher</p> <p>Points of discussion:</p> <p><input type="checkbox"/> Kirby Brooks is riding at the State Equestrian centre in Brigadoon 10 – 13 April <input type="checkbox"/> Highlights of terms activities <input type="checkbox"/> Run down of competitions at Harvey Ag Wing carnival <input type="checkbox"/> Aquaculture students also visited Chapman Valley fish farm <input type="checkbox"/> Swimming carnival – unfortunately Kai was sidelined with an injury but still attend the carnival to support the team <input type="checkbox"/> Staff won the relay at the swimming carnival <input type="checkbox"/> Leadership photos shoot <input type="checkbox"/> Old Chamberlain truck donated and delivered <input checked="" type="checkbox"/> 1st model built in Australia <input checked="" type="checkbox"/> Homemade cab on top</p> | Powerpoint tabled |

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| | College Captains left the meeting at 4.45 | |
| 6.2 | Annual report draft | Tabled Will be edited and then sent out for comment then endorsement |
| 6.3 | Data 23 Annual report <ul style="list-style-type: none"> <input type="checkbox"/> Attendance <input type="checkbox"/> OLNA | Reports tabled and discussed |
| 6.4 | 3Fin Scholarship <ul style="list-style-type: none"> <input type="checkbox"/> Newly established group in Three Springs <input type="checkbox"/> Will be introduced in second semester <input type="checkbox"/> Selection panel to include 3Fin representative <input type="checkbox"/> Discussion around if the students apply or a staff member nominates a student | Outline of 3Fin scholarship tabled IPS Assistant to write to 3Fin and thanking them for their contribution Tamara Sadler to confirm criteria IPS Assistant to follow up MFIG about their scholarship use IPS Assistant to approach MIG for a scholarship |
| 7.0 | Camps, Incursion & Excursions | |
| 7.1 | <ul style="list-style-type: none"> <input type="checkbox"/> Icebreaker camp <input type="checkbox"/> Harvey Ag Wing Carnival 2024 <input type="checkbox"/> School Photos Wednesday 17 April <input type="checkbox"/> ANZAC Service MDHS/WACOAM Thursday 27 April <input type="checkbox"/> Combined Schools Ball Saturday 4 May | |
| 8.0 | Reports and Updates | |
| 8.1 | Principals Report tabled as read Highlighted items:- <ul style="list-style-type: none"> <input type="checkbox"/> ICT cable to the Residential Campus <input type="checkbox"/> Boom spray purchase <input type="checkbox"/> Explicit teaching model <input type="checkbox"/> Individual learning plans <input type="checkbox"/> Abattoir usage <input type="checkbox"/> Piggery progress <input type="checkbox"/> Staffing <ul style="list-style-type: none"> ➢ English teachers ➢ 3 staff short on farm ➢ Piggery staffing <input type="checkbox"/> Seeding <input type="checkbox"/> Principals professional review pending <input type="checkbox"/> LMS (learning management systems) Bradley Barbuto working with the year 10s | Principal's report tabled and all supporting documents <ul style="list-style-type: none"> • Parent letter – mobile phones • Explicit teaching model - Lesson Design • Sprayer approval • Child safety governance review |

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| 8.1 | <p>Principals report continued</p> <ul style="list-style-type: none"> <input type="checkbox"/> RTO audit is current <ul style="list-style-type: none"> ➤ Site visit pending <input type="checkbox"/> Exit survey from former Assistant Farm Manager was very inciteful and Steve Wyatt is following up <input type="checkbox"/> entrance statement will have the words Respect, Achieve and Safety included in Wajarri <p>Barb Smallwood:-</p> <ul style="list-style-type: none"> <input type="checkbox"/> Mobile phone letter very good <input type="checkbox"/> Sad to see the prevalence of vaping in all schools <p>Jamie Appleton:-</p> <ul style="list-style-type: none"> <input type="checkbox"/> Vaping issue may elevate with them be harder to get now | <ul style="list-style-type: none"> • Letter to Principals regarding the rise of vaping among young Australians |
| 8.2 | <p>Residential update</p> <ul style="list-style-type: none"> <input type="checkbox"/> Year 12 students really matured over summer <input type="checkbox"/> New ICT cable will make a big difference at the residential campus <ul style="list-style-type: none"> ➤ Stable network ➤ Streaming services ➤ Shared access <input type="checkbox"/> Student well-being a priority <input type="checkbox"/> Dorm allocation now has a no move policy in place for first term <input type="checkbox"/> Food & Nutrition is an ongoing challenge <ul style="list-style-type: none"> ➤ Investigating different suppliers <input type="checkbox"/> Maintenance on dorms completed <input type="checkbox"/> C Dorm is closed with ongoing ablution issues <input type="checkbox"/> OHS Systems under review <input type="checkbox"/> Staff training <ul style="list-style-type: none"> ➤ Surf bronze for staff ➤ MR License <p>Barb Smallwood:-</p> <ul style="list-style-type: none"> <input type="checkbox"/> may have a contact for an instructor for MR License <input type="checkbox"/> Thank you to the Residential staff for bringing the students to Carnamah for the basketball <p>Residential Manager went through the audit summary of Child Safety Governance Review.</p> | <p>Residential report tabled</p> <p>IPS Assistant to follow up contact details for driving instructor of MR License</p> <p>Child Safety Governance Review document tabled with the principals report</p> |
| 8.3 | <p>Finance reports</p> <ul style="list-style-type: none"> <input type="checkbox"/> Farm is currently in the red <input type="checkbox"/> Target initiatives are the certificates <input type="checkbox"/> We are destocking <input type="checkbox"/> Mindful of utilities <input type="checkbox"/> Will adjust our cropping program if necessary <input type="checkbox"/> Statements have been emailed out to all parents <input type="checkbox"/> Services Australia are taking longer than usual to make payments <input type="checkbox"/> Funding agreement will be printed and signed <p><i>Barb Smallwood moved that the budget be endorsed. Seconded Joe Asselin. Carried.</i></p> <p>Principal thanked the MCS for all her work during the financial audit.</p> | <p>Finance reports tabled.</p> <p>(One-Line Budget)-Cash & Salaries noted by the Board.</p> |

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| 8.4 | Farm report <ul style="list-style-type: none"> <input type="checkbox"/> Low rainfall <input type="checkbox"/> Have had some summer rain <input type="checkbox"/> Needed to buy stock feed in <input type="checkbox"/> Looking at purchasing some sows for the piggery <input type="checkbox"/> We will be having trial work on the farm <input type="checkbox"/> Bradley Barbuto has increased his qualifications with extra training <input type="checkbox"/> Michael Price is acting Assistant Farm Manager <input type="checkbox"/> Heather Fraser is working in the piggery <input type="checkbox"/> Story about trials with Dr Darren Hughes will be in the ground cover magazine <input type="checkbox"/> It's an exciting and wild ride | Farm report tabled |
| 8.5 | IPS Report <ul style="list-style-type: none"> <input type="checkbox"/> No Livestock or young farmers competitions at this year's Mingenew Expo <input type="checkbox"/> Open Day is June 27 <input type="checkbox"/> TV ad to start running in April | IPS Report tabled |
| 9.0 | Other Business | |
| 9.1 | Principal:- <ul style="list-style-type: none"> <input type="checkbox"/> Draft attendance strategy <input type="checkbox"/> Aboriginal Cultural Standards Framework action <input type="checkbox"/> Welcome aboard to Shaun Branley our newest board member | Draft attendance strategy Aboriginal Cultural Standards Framework action plan tabled IPS Assistant to email out the above documents |
| 10.0 | Roundtable | |
| 10.1 | IPS Assistant <ul style="list-style-type: none"> <input type="checkbox"/> Enrolment numbers are encouraging for first term | |
| 10.0 | Meeting Close/Adjournment/Next meeting | |
| 10.1 | <ul style="list-style-type: none"> <input type="checkbox"/> Meeting closed at 6.31 pm <input type="checkbox"/> May 29 | |



Signed (Chair)

29/5/2024

Date

