

Independent Public Schools

UNLOCK YOUR SCHOOL'S FUTURE



Minutes of Meeting No 48

26 March 2025, WACOA- Morawa Farm Classroom 4.30 pm

- ATTENDEES:** Dean Carslake (Principal), Maryanne Milloy-Rakich (IPS Assistant), Shaun Branley, Jayme Appleton, Isabelle Bergamo (College Captain), Peter Chegwidden (College Captain), Jamie Appleton, Steve Taylor (Residential Manager), Dave O'Neill (Farm Manager) Luke Aubrey, Dee McKeown, Emma Franklin (observer), Margaret Hogben (MCS), Elizabeth Boyce (Deputy Principal).

1.0	Welcome, Apologies and Business	ACTIONS
1.1	Welcome <ul style="list-style-type: none"> Acknowledgement of Country Welcome to new board members Luke Aubrye and Dee McKeown Welcome to observer, and potential new board member, parent, Emma Franklin 	All positions declared vacant and Principal chaired the meeting
1.2	Apologies: <ul style="list-style-type: none"> Clint Hansen 	
1.3	Confirmation of Agenda <ul style="list-style-type: none"> Change to agenda item 8.4 Finance <ul style="list-style-type: none"> Funding agreement to be adjourned to the June meeting 	Agenda confirmed with change to funding agreement
2.0	Disclosure of Interest	
2.1	Jayme Appleton declared his wife, Nicola Appleton is now an employee at the college.	
3.0	Housekeeping	
3.1	<ul style="list-style-type: none"> Positions of Chairperson declared vacant and nominations called for <p><i>Jayme Appleton nominated himself to be board chair person. Seconded Shaun Branley. Carried.</i></p> <p><i>Dean Carslake nominated Clint Hansen as Deputy Chairperson. Seconded Dave O'Neill. Carried</i></p>	Jamie Appleton elected as Board Chairperson Clint Hansen nominated as Deputy Chairperson
3.2	New Board Members <ul style="list-style-type: none"> Luke Aubrey (parent representative) Dee McKeown (industry/community representative) 	New board members endorsed
3.3	Public meeting date required	June 18 nominated for public meeting
3.4	Code of Conduct <i>Dean Carslake moved that the Code of Conduct be endorsed with mentioned changes. Seconded Jayme Appleton. Carried.</i>	Change wording from council to board With changes code of conduct endorsed

3.5	State of Expectation	State of Expectation noted
3.6	Terms of Reference	Tabled and noted by the board
4.0	Minutes of previous meeting	
4.1	<i>Minutes from December 2025 meeting endorsed.</i>	Minutes from previous meeting tabled and
4.2	<ul style="list-style-type: none"> Leavers jacket – endorsed. Jackets ordered Housing update – see General business item 6.2 Business plan – draft tabled and emailed out 	
5.0	Correspondence	
	Inwards <ul style="list-style-type: none"> Nominations for board positions Steve Watson (Deputy Director General, Schools) 	
	<ul style="list-style-type: none"> Outwards <ul style="list-style-type: none"> Board training information to new board members 	
6.0	General Business	
6.1	Student leadership presentation – Isabelle Bergamo and Peter Chegwidden Points of discussion: <ul style="list-style-type: none"> Residential activities Aquaculture Icebreaker camp Basketball comp Wagin Woolorama Swimming carnival Feedback <ul style="list-style-type: none"> More savoury smoko's (no more cake) Change up the fruit throughout the week(e.g watermelon one day different fruit the next day) No more wet soggy smoko's 	Powerpoint tabled
College Captains left the meeting at 5.00 pm		
6.2	Housing update <ul style="list-style-type: none"> Two of the Prater Street units have been made available to the education department Will pursue the remaining two 	
6.3	Business Plan Draft	Business Plan draft tabled Further comment will be called for
6.4	Mobile Phone, smart watch and electronic devices policy <ul style="list-style-type: none"> General discussion around the implementation of lockers 	Policy tabled and endorsed
6.5	College handbook <ul style="list-style-type: none"> Background on the evolution of the handbook 	Handbook noted
7.0	Camps, Incursion & Excursions	
7.1	<ul style="list-style-type: none"> Farm Skills and Royal Show Year 12 Retreat Station stay 	

7.1 Cont'd	<p>General discussion</p> <ul style="list-style-type: none"> • Farm skills and the different competencies the students will compete in • Students keen to have a station stay experience • Cattle club being set up with the steers that will be used in the Royal Show • Dave Mills helping with training • MIG hold a ladies day that the college attend 	
8.0	Reports and Updates	
8.1	<p>Principals Report tabled as read</p> <p>Highlighted items:-</p> <ul style="list-style-type: none"> • Dante Crofts (ex student) has been butchering some of college meat • Piggery up and running 	Principal's report tabled
8.2	<p>Residential update</p> <ul style="list-style-type: none"> • Dorm allocations completed • Well being a priority • Reward program operating • Staff training ongoing with Bus licenses being completed 	Residential report tabled
8.3	<p>Finance reports</p> <ul style="list-style-type: none"> • Wording on Isolated children applications has changed • Figures are similar to last year • Budgets – School, residence and farm • Finance meeting will be held next week <p><i>Luke Aubrey moved that the budgets be endorsed. Seconded Jayme Appleton. Carried.</i></p>	<p>Finance reports tabled.</p> <p>Budgets tabled and endorsed</p>
8.4	<p>Farm report</p> <p>Background on farm report for new members and observer.</p> <ul style="list-style-type: none"> • 2023 poor season and the farm lost money • Had to buy in grain and fodder • Will be looking at more intensive livestock and cropping in 2025 • Will be growing more fodder crops 	Farm report tabled
8.5	IPS Report	IPS Report tabled
9.0	Other Business	
9.1	NIL	
10.0	Roundtable evaluation	
10.1	<ul style="list-style-type: none"> • Dean Carslake <ul style="list-style-type: none"> ➤ Welcome and thank you to the new board members for stepping up. • Dee McKeown <ul style="list-style-type: none"> ➤ Queried how the College was placed in terms of numbers, are we where we want to be? ➤ <p>Background provided</p> <ul style="list-style-type: none"> • We have 72 beds available • Low number of enrolments in 2022 that are effecting our figures now • We aim for 25 in each year group and we are close to achieving that • Recruitment is difficult 	
11.0	Meeting Close/Adjournment/Next meeting	
	<ul style="list-style-type: none"> • Meeting closed at 5.54 pm • June 18 	

Signed (Chair)

Date

18/6/25

