

# UNLOCK YOUR SCHOOL'S FUTURE



## Minutes of Meeting No 46


19 September 2024, WACOA- Morawa Farm Classroom 4.00 pm

- ATTENDEES:** Dean Carslake (Principal), Maryanne Milloy-Rakich (IPS Assistant), Shaun Branley, Nadine Payne, Kai Butcher (College Captain), Kirby Brooks (College Captain), Jamie Appleton, Janine Haeusler, Joe Asselin (Residential Manager) Clint Hansen, Margaret Hogben (MCS), Elizabeth Boyce (Deputy Principal).

1.0	Welcome, Apologies and Business	ACTIONS
1.1	Welcome <ul style="list-style-type: none"> <li>Deputy Chairperson Jamie Appleton chaired meeting</li> <li>Meeting opened at 4.05 pm</li> </ul>	
1.2	Apologies: <ul style="list-style-type: none"> <li>Tamara Sadler</li> <li>Barb Smallwood</li> <li>Dave ONeill</li> </ul>	
1.3	Confirmation of Agenda  <i>Janine Haeusler moved the agenda for March meeting be accepted and confirmed. Seconded Jamie Appleton. Carried.</i>	Agenda confirmed
2.0	Disclosure of Interest	
2.1	No disclosures	
3.0	Housekeeping	
3.1	Nil	
4.0	Minutes of previous meeting	
4.1	<i>Minutes from May 2024 meeting endorsed.</i>  <i>Moved , Janine Haeusler seconded Jamie Appleton. Carried</i>	Minutes from previous meeting tabled and endorsed
4.2	Actions/Business Arising <ul style="list-style-type: none"> <li>Item 8.5 IPS Assistant to email details of the past proposal that has been declined – <b>completed emailed 30<sup>th</sup> May</b> Update – Ms Greenwood has accepted the proposal for school polos to be embroidered and used as the Equine polo.</li> </ul>	<b>IPS Assistant to follow up Equine Polo</b>
5.0	Correspondence	
	<ul style="list-style-type: none"> <li>Inwards</li> </ul> <p>An email (not included in original agenda as item was received after the agenda was published -13 September) from the Shire of Morawa. Seeking contacts at the Department of Communities to get clarification on who use the Prater Street units. Item to be raised in General Business.</p>	Email table in correspondence for reference in the future

	<ul style="list-style-type: none"> <li>Outwards</li> </ul> <p>An email was sent out after the agenda was published (13 September) to the CEO of Shire of Morawa about clarifying if they knew what was happening with the units on Prater. Item to be raised in General Business.</p>	
<b>6.0</b>	<b>General Business</b>	
6.1	<p>Student leadership presentation – Kirby Brooks and Kai Butcher</p> <p>Points of discussion:</p> <ul style="list-style-type: none"> <li>Open Day</li> <li>Outback bloom festival</li> <li>Camp Draught weekend</li> <li>Moora Horse Trials</li> <li>Abrolhos Islands trip</li> <li>Mullewa Show</li> <li>PJ Show</li> </ul>	<p>Powerpoint tabled</p> <p>Group photo done with new FENDT sprayer</p>
	<b>College Captains left the meeting at 4.30</b>	
6.2	<p>Housing update</p> <p>Local intel has suggested that the Prater Street units are going to be assigned to the College. We would like confirmation on that issue. Shire of Morawa are under the same impression that the units are coming to the College and they too are looking for confirmation.</p> <p><i>Jamie Appleton moved for a letter to be written to the relevant departments and ministers seeking clarification on what group will be allocated the Prater Street units. Seconded Shaun Branley. Carried</i></p>	<p>IPS Assistant to write a letter regarding the usage of the Prater Street Units</p>
6.3	<p>Business Plan Draft</p> <ul style="list-style-type: none"> <li>Workshop required</li> </ul>	<p>Business Plan draft tabled</p> <p>Proposed combined workshop, with Ag Advisory required, dates to be emailed out</p>
6.4	<p>One year return PSR (Public School Review) Update</p> <ul style="list-style-type: none"> <li>Domain 3: Leadership</li> <li>Domain 4: Use of Resources</li> <li>Domain 5: Teaching Quality</li> </ul> <p>➤ PSR review 21st November</p> <p>➤ Upload 9<sup>th</sup> November</p>	<p>Instructional staff handbook Powerpoint tabled</p>
<b>7.0</b>	<b>Camps, Incursion &amp; Excursions</b>	
7.1	<ul style="list-style-type: none"> <li>Aquaculture excursion with TAFE 6 September</li> <li>Winter sports grand final September 7</li> <li>Dongara Residential trip September 8</li> <li>Year 12 dinner in Geraldton</li> <li>Narrogin Horse show &amp; Moora Horse show 12 – 15 September</li> <li>Northampton Future Farmer comp 14 September</li> </ul>	

<b>8.0</b>	<b>Reports and Updates</b>	
8.1	Principals Report tabled as read Highlighted items:- <ul style="list-style-type: none"> <li>Will present data at the next meeting</li> </ul>	Principal's report tabled
8.2	Residential update <ul style="list-style-type: none"> <li>Struggle to fill kitchen hand roles</li> <li>Dorm well being officer being implemented</li> <li>There will be a basketball team for the competition</li> </ul>	Residential report  Will explore the option of adding in the wording flexibility/job share to kitchen hand jobs. IPS Assistant to follow up.
8.3	Finance reports <ul style="list-style-type: none"> <li>72% of boarding fees have been paid</li> <li>Can't debt collect till after the student has left/graduated</li> </ul> General discussion around unpaid fees.	Finance reports tabled.
8.4	Farm report <ul style="list-style-type: none"> <li>We have our first Certificate III in Agriculture graduate</li> </ul>	Farm report tabled by the principal in the absence of Farm Manager
8.5	IPS Report <ul style="list-style-type: none"> <li>Scholarship discussions are taking place with MFIG and the Deputy, outcomes to be tabled at the next meeting</li> <li>Revisit our presence at Chapman Valley show in another context with their crowds numbers exceeding 7000 this year</li> <li>New board training to be followed up</li> </ul>	IPS Report tabled  IPS Assistant to follow up new board training requirements
<b>9.0</b>	<b>Other Business</b>	
9.1	NIL	
<b>10.0</b>	<b>Roundtable evaluation</b>	
10.1	<input type="checkbox"/> Thank you to Jamie Appleton for chairing the meeting	
<b>11.0</b>	<b>Meeting Close/Adjournment/Next meeting</b>	
	<ul style="list-style-type: none"> <li>Meeting closed at 5.40 pm</li> <li>27 November</li> </ul>	



10/11/2024

Signed (Chair)

Date